



Pro Shop Assistant at Carson Valley Golf Course

Experience All Aspects of Golf Operations in beautiful Gardnerville, Nevada

Carson Valley Golf Course, nestled in the picturesque town of Gardnerville, Nevada, is seeking a passionate and motivated individual to join our team as an Assistant Golf Professional. This position offers a unique opportunity to learn and experience all facets of golf operations at a very busy public course near the stunning Lake Tahoe area.

About Carson Valley Golf Course:

- Established in 1965, Carson Valley GC has been a local favorite for its friendly atmosphere and affordable play.
- Voted Carson Valley's Favorite Golf Course since 2003, the course boasts multiple tee options and breathtaking vistas, providing enjoyment for golfers of all skill levels.

This position reports to:

Manya Brooks General Manager/Tom Nelson PGA Life Member

Responsibilities:

- Assist in managing the day-to-day operations of the facility.
- Ensure complete customer satisfaction through exceptional service and attention to detail.
- Oversee golfer check-in, payments, and tee sheet management.
- Handle opening and closing procedures.
- Organize and manage tournaments and weekly events, including planning, billing, promotion, set-up, scoring, and prize distribution.
- Assist with planning and budgeting for golf operations.
- Schedule employee work calendars.
- Communicate effectively with the Golf Course Superintendent about golf activities.
- Maintain a professional demeanor and always uphold the course's image.

Qualifications:

- Service-oriented and passionate about delivering outstanding customer service.
- Basic knowledge of golf
- Leadership skills and ability to serve as a role model for fellow employees.
- Excellent communication and interpersonal skills.
- Strong organizational, planning, and prioritization skills.
- Self-motivated with a passion for promoting and marketing the course.
- Proficiency in computer applications.

How to Apply:

If you are eager to learn, grow, and contribute to a vibrant golf community, we encourage you to apply! This position offers the chance to gain valuable experience in all aspects of golf operations while working in a beautiful setting.

Please submit your resume and cover letter to golf@carsonvalleygolf.com or in person at 1027 Riverview Drive, Gardnerville NV. We look forward to hearing from you!

Additional Information:

- Starting pay is based on experience
- Benefits package available.
- Opportunity to work in a fun and dynamic environment.

Don't miss out on this exciting opportunity to be part of a successful and respected golf course!

Carson Valley Golf Course
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775-265-3181
www.carsonvalleygolf.com